



The Children's House

Meeting: SU Meeting

Date: Tuesday 7th January 2020

Present: Ann Katrin Rege (Parents repr.) Astri Dring (parent alternate), Stian L. Hagen (Kommune repr.), Christina Vatne (Staff repr.), Maria Candelaria (Staff alternate), Elaine Dalhaug (Staff repr.), May Britt Stange (Principal), Karen Nesbørg (Vice Principal)

Absent: Britt Silje Sneeggen (Parent repr.)

Scribe: Elaine Dalhaug

Item No.	Minutes	Action to be taken by:
I	Call to order	
II	Attendance	
Case 1. 19/20	Approval Of Agenda	
Case 2. 19/20	Any Other Business	
Case 3. 19/20	Introduction	
3.1	<p>The "SU members" briefly introduced themselves since this is the first SU meeting of the new academic year.</p> <p>AKR to discuss with BSS who would take the role as the Board leader for the academic year.</p> <p>Elaine Dalhaug has responsibility for the minutes of the board meetings.</p>	AKR
3.2	<p>MB provided a short synopsis to S.H about the kindergarten to provide some background information on TCH. His role on the board is to be a conduit for questions to and information from the</p>	

	municipality.	
Case 4. 19/20	Information / Updates	
4.1	Financial Statement MB reported that the kindergarten was in a stable financial position.	
4.2	Bike Trailer Storage Shed MB has contacted the municipality to gain approval for the changes needed to remove 1 parking bay and use the space for a bike / bike trailer storage. The work should not be expensive or difficult once the approval has been granted. MB to follow up and contact the Planning and Environment Department	MBS
4.3	Greenhouse Refurbishment An initial estimate for the installation of water and electricity was received from Front Bygg. The TCH Board requested a second quote for comparison.	
4.4	Outdoor Improvements – New Play Equipment Removal of the swings and construction of the new play / sensory area started on 6th January. Assembly of the equipment is taking place offsite and will be installed when completed. No final date for completion was given.	
4.5	Sunshades MB has received costing's for the installation of sunshades and risk assessments have been conducted to ensure the children's safety. Both have been approved and the sunshades are hoped to be installed by May.	
4.6	Parents Survey The full results from the survey conducted in November are not available yet. The municipality will receive the full results for all the kindergartens before they are disseminated further. However an initial report has shown there was a 77.8% response rate compared to 83% last year. (The average response for the kommune was 76%). A more detailed report will be given at the next board meeting.	MBS
4.7	Staff Survey A short update was given in regard to the staff survey, which was completed in October. There were positive improvements noted in the responses.	
4.8	Staff Planning Days A short updated was given on the planning days held in November. A briefing session was provided by Trond Ullenes	

	(staff mentor), building on previous communication workshops. This was followed by team building where one group of staff painted the upper childcare classrooms and another group was given responsibility for the catering. Staff gave very positive feedback about the experience.	
4.9	TCH Website A subcommittee of the board, including AKR has started working on making improvements to the current webpage.	
Case 5. 19/20	Dates for End of Year Summer Party / Parents Meeting / New Parents Meeting / Parents Meeting In September	
5.1	Annual Parents Meeting Date – Tuesday 26th May 18.00 Speaker to be arranged.	MBS
5.2	End of Summer Party For health and safety reasons the end of year party will be a picnic and not a BBQ. Parents and children who will be joining TCH in the new academic year will be invited Date – Wednesday 10th June 16.00 – 17.30	
5.3	New Parents Meeting Date – Tuesday 2nd June	
5.4	Parents Meeting Date – Wednesday 16th September Speaker to be arranged.	MBS
Case 6. 19/20	Dates for SU Board Meetings	
6.1	Upcoming dates: <ul style="list-style-type: none"> - Tuesday 18th February 16.30 - Tuesday 31st March 16.30 - Tuesday 5th May 16.30 	